



# Venture's Public Interest Work Resource Guide

*A starting place for individuals considering socially responsible work*

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## Public Interest Work Resources: Books & Resource Guides

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### CAREERS IN NON-PROFIT & SOCIAL CHANGE

Axelrod-Contrada, Joan. [Career Opportunities in Politics, Government, and Activism](#). New York: Ferguson, 2003.

Brophy, Paul C. and Alice Shabecoff. [A Guide to Careers in Community Development](#). Washington: Island Press, 2001.

Colvin and Nader, Eds. [Good Works: A Guide to Careers in Social Change](#). New York: Barricade Books, 1994.

Diaz, Ande. [Harvard College Guide to Careers in Public Service](#). Cambridge: Harvard Press, 2000.

Eberts and Gisler. [Careers for Good Samaritans & Other Humanitarian Types](#). Chicago: Vgm Career Horizons, 1998.

[The Complete Guide to Environmental Careers in the 21<sup>st</sup> Century](#). Ed. Kevin Doyle. Washington, D.C.: Island Press, 1999.

Everett, Melissa. [Making a Living While Making a Difference: The Expanded Guide to Creating Careers With a Conscience](#). New York: Bantam, 1999.

Hamilton, Leslie. [100 Best Nonprofits to Work For](#). Arco, 2000.

[The Harvard Business School Guide to Careers in the Nonprofit Sector](#). Cambridge: Harvard Business School Publishing, 2000.

Jebens, Harley. [100 Jobs In Social Change](#). New York: MacMillan, 1996.

King, Richard. [From Making a Profit to Making a Difference: How to Launch Your New Career in Nonprofits](#). River Forest, IL: Planning Communications, March 2000.

Krannich, Ronald and Caryl. [Jobs and Careers With Nonprofit Organizations: Profitable Opportunities With Nonprofits](#). 1998.

Landes, Michael. [The Back Door Guide to Short-Term Job Adventures](#). Berkeley: Ten Speed Press, 2002.

### ONLINE CAREER GUIDES

Starting Your First Non-profit Job Search from Idealist.org  
[www.idealists.org/career/firstjob.html](http://www.idealists.org/career/firstjob.html)

[Making a Difference and Making a Living in the Bay Area](#) by BANJO (the Bay Area Non-Profit Job Search Organization)  
[www.ynpn.org/banjo/ol\\_book/chp1.htm](http://www.ynpn.org/banjo/ol_book/chp1.htm)

### CAREER GUIDES WITH PUBLIC INTEREST OPTIONS

Boldt, Laurence. [Zen and the Art of Making a Living: A Practical Guide to Creative Career Design](#). New York: Penguin, 1999.

Bolles, Richard. [What Color is Your Parachute?](#). Berkeley: Ten Speed Press, 2006.

Lloyd, Carol. [Creating a Life Worth Living](#). 1997.

Sinetar, Marsha. [To Build the Life You Want, Create the Work You Love](#). New York: St. Martin's Press, 1995.

### INDUSTRY PROFILES

US Dept. of Labor, Bureau of Labor Statistics, has a very extensive "Career Guide to Industries."  
[www.bls.gov/oco/cg/home.htm](http://www.bls.gov/oco/cg/home.htm)

Idealist.org's "Resource Guides" provide very detailed information for fields such as capacity building, human rights, K-12 education, mental health and disability, organizing, and more.  
[http://www.idealists.org/resource\\_guides/index.html](http://www.idealists.org/resource_guides/index.html)

Sustainable Careers Institute's "Good Work Central" contains basic information and links for various public interest career fields such as arts & culture, ethics, banking & finance, food & agriculture, and the environment.  
[www.sustainablecareers.info/gwc.php](http://www.sustainablecareers.info/gwc.php)

#### Looking for a more specific resource?

This guide only highlights some of the many resources that we've compiled. Visit the *exploring options* section of our website for more resources specific to issues, sectors, geography, or opportunity type.

Go to:

[www.theventureconsortium.org/public\\_interest](http://www.theventureconsortium.org/public_interest)  
and click on *exploring options*.

## Public Interest Work Resources: Email Lists, Job Databases, & Newsletters

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### GENERAL NON-PROFIT

**Commongood Careers** is a nonprofit search firm that connects individuals to organizations that are dedicated to creating positive social change.  
[www.cgcareers.org](http://www.cgcareers.org)

**Dotorgjobs** is an online employment resource for the non-profit world run by onPhilanthropy.com  
[www.dotorgjobs.com](http://www.dotorgjobs.com)

**Idealist** offers a free daily e-mail announcement of non-profit jobs and internships across the globe. Announcements can be customized in several ways.  
[www.idealists.org](http://www.idealists.org)

**Job Corner Alert** e-mail list from the Foundation Center is a weekly digest of jobs in foundations, fundraising and other areas of non-profit work.  
[www.fdncenter.org/pnd/jobs/](http://www.fdncenter.org/pnd/jobs/)

**Nonprofit Oyster.com** maintains an online database of jobs in the nonprofit world. They allow you to post your resume, cover letters, and other information online.  
[www.nonprofitoyster.com](http://www.nonprofitoyster.com)

**The Non-Profit Times** jobs section contains an extensive list of nonprofit jobs.  
[www.nptjobs.com](http://www.nptjobs.com)

**Opportunity NOCs/Knocks** affiliates once distributed newsletters with nonprofit job leads in their area. Many have eliminated their newsletters for online searchable databases.  
[www.opportunityknocks.org](http://www.opportunityknocks.org)  
[www.nonprofitjobscoop.org](http://www.nonprofitjobscoop.org)

**Philanthropy News Network's Job Alert** is a weekly e-mail newsletter of non-profit jobs.  
Sign up for alerts at:  
[www.wind.he.net/~pnnonl/newsalerts.php](http://www.wind.he.net/~pnnonl/newsalerts.php)  
View their job listings at:  
[www.pnnonline.org/jobs/](http://www.pnnonline.org/jobs/)

### GEOGRAPHIC

**Capital Action Jobs** publicizes non-profit jobs in the WASHINGTON, DC area.  
[www.mail.capitalaction.org/listinfo/ca-jobs](http://www.mail.capitalaction.org/listinfo/ca-jobs)

**Charity Village** has compiled a list of Online Discussions Related to Non-Profits, Social Issues and Fundraising as well as a searchable directory of nonprofit jobs in CANADA.  
[www.charityvillage.com](http://www.charityvillage.com)

**City Limits** is an online and print magazine focused on issues of housing, welfare, health care, criminal justice, the economy, and the environment in NEW YORK CITY. They maintain an extensive database and email newsletter of public service jobs in NYC  
[www.citylimits.org/content/jobs/index.cfm](http://www.citylimits.org/content/jobs/index.cfm)

**Community Nonprofit Resource Group (CNRG)** is a networking group for young nonprofit and government professionals in the PORTLAND, OR area. The CNRG job seekers e-mail listserv publicizes available jobs.  
[www.groups.yahoo.com/group/CNRG](http://www.groups.yahoo.com/group/CNRG)

**International Jobs Center** identifies and describes INTERNATIONAL career positions with employers in all sectors of the job market, around the world.  
[www.internationaljobs.org](http://www.internationaljobs.org)

**Massachusetts Cultural Council** runs an on-line, searchable database of cultural employment opportunities in MASSACHUSETTS. Job seekers will find employment listings from both not-for-profit and for-profit cultural organizations.  
[www.hireculture.org/jobbook/index.asp](http://www.hireculture.org/jobbook/index.asp)

**Opportunity 501** provides a cost-effective method for nonprofit organizations to recruit qualified personnel and to assist individuals seeking nonprofit jobs in TEXAS.  
[www.cnmDallas.org/opportunity\\_501.aspx](http://www.cnmDallas.org/opportunity_501.aspx)

**RI Community Jobs** is a public e-mail announcement list that seeks to connect non-profit and public interest employers in RHODE ISLAND with individuals seeking paid work that makes a difference in our communities.  
[www.ricommunityjobs.org](http://www.ricommunityjobs.org)

**YNPN Job Announcement** e-mail lists from various chapters of the Young Nonprofit Professionals Network focus on non-profit jobs in the BAY AREA OF CALIFORNIA, NEW YORK CITY, DENVER, CHICAGO, WASHINGTON D.C., and AUSTIN, TEXAS.  
[www.ynnpn.org/careercenter](http://www.ynnpn.org/careercenter)

There are an increasing number of state-level coalitions of non-profits. Many of these associations have general listservs that include all kinds of announcements, jobs, and other information about the local non-profit world. One example is the **Colorado Association of Non-profit Organizations (CANPO)**.  
[www.canpo.org/resources.cfm](http://www.canpo.org/resources.cfm)

### TOPICAL

**Bulletin** is a bi-weekly e-news bulletin of The National Alliance for Media Arts and Culture (NAMAC). The Bulletin includes a range of information including job listings.  
Sign up for bulletin:  
[www.namac.org/signup.cfm](http://www.namac.org/signup.cfm)

**The Chronicle of Philanthropy** hosts an online database of jobs in philanthropy. The site is focused on executive, fundraising, and administrative jobs.  
[www.philanthropy.com/jobs/](http://www.philanthropy.com/jobs/)

**CSRJOBS** e-mail bulletin is a monthly announcement of jobs and news in the field of Corporate Social Responsibility (CSR).  
[www.lifeworth.com](http://www.lifeworth.com)

**Development Resource Centre** publishes a weekly e-mail International Employment Update listing jobs in international development.  
[www.drc.org.nz](http://www.drc.org.nz)

**DEVJOBS** is a mailing list for international jobs related to microfinance, poverty alleviation and development work. Most jobs require experience.  
[www.devjobsmail.com](http://www.devjobsmail.com)

**EnviroNetwork** offers an email Job Alert of environmental jobs that can be customized by area of interest (eg, education, research, etc.)  
[www.environetwork.com](http://www.environetwork.com)

**ExecSearches.com** specializes in advertising senior management positions in non-profit, public sector, and socially conscious organizations. Their weekly e-mail newsletter includes articles and current job listings.  
[www.ExecSearches.Com/exec/subscriber.asp](http://www.ExecSearches.Com/exec/subscriber.asp)

Almost all **Federal Government Jobs** are listed on the US Office for Personal Management's site:  
[www.usajobs.opm.gov](http://www.usajobs.opm.gov) or [www.studentjobs.gov](http://www.studentjobs.gov)

**Feminist Career Center** is a service of the Feminist Majority Foundation. The career center lists jobs and internships with Feminist and Progressive organizations. Subscribe to their weekly email digest or receive it by RSS feed.  
[www.feminist.org/911/jobs/911jobs.asp](http://www.feminist.org/911/jobs/911jobs.asp)

**The Foreign Policy Association** is a nonprofit educational organization founded to educate Americans about the significant international issues that influence their lives. FPA provides a job board/email list of jobs in international work.  
[www.fpa.org/jobs\\_contact2423/jobs\\_contact.htm](http://www.fpa.org/jobs_contact2423/jobs_contact.htm)

**Greenbiz.com** is an online resource center connecting business and environmental concerns. Their on-line job board includes job listings and a resume posting service.  
[www.greenbiz.com](http://www.greenbiz.com)

**GuideStar** is a provider of comprehensive data on more than 1.5 million nonprofit organizations, connecting them with donors, foundations, businesses, and governing agencies in a nationwide community of giving.  
[www.guidestar.org](http://www.guidestar.org)

**H-Net Job Guide**, a service of the National Endowment for the Humanities, offers an online database of positions in higher education, research, museums and other humanities-related fields.  
[www.h-net.org/jobs/](http://www.h-net.org/jobs/)

**Moving Ideas / EPN News** is a weekly bulletin of the Electronic Policy Network, a coalition of progressive policy groups. The weekly listing includes new reports, conferences and job listings.  
[www.movingideas.org](http://www.movingideas.org)

**National Youth Development Information Center** lists jobs and internships for organizations working in the field of youth development.  
[www.nydic.org/nydic/staffing/jobdatabase/index.cfm](http://www.nydic.org/nydic/staffing/jobdatabase/index.cfm)

**Nonprofit Career Center** is a resource center for job seekers and nonprofit organizations.  
[www.nonprofitcareer.com](http://www.nonprofitcareer.com)

**Nonprofit Tech Jobs** seeks to connect nonprofit organizations that are seeking to hire IT professionals and IT professionals who are seeking jobs in the nonprofit sector.  
[www.groups.yahoo.com/group/Nonprofit\\_Tech\\_Jobs](http://www.groups.yahoo.com/group/Nonprofit_Tech_Jobs)

**NYFA Current** is a weekly newsletter on the social, political and economic issues of the art world. It includes a substantial job listing section each week.  
[www.nyfa.org/level2.asp?id=17&fid=6](http://www.nyfa.org/level2.asp?id=17&fid=6)

**Orion Grassroots Network Internship Service** lists opportunities at over 270 grassroots organizations engaged in vital environmental work for their communities.  
[www.oriononline.org/pages/ogn/ics.cfm](http://www.oriononline.org/pages/ogn/ics.cfm)

**Population Fellows Program** at the University of Michigan supports a listserv for professional job postings in the field of international population, family planning, reproductive health, and population-environment.  
[www.sph.umich.edu/pfpps/pubsresources/job-listserve.htm](http://www.sph.umich.edu/pfpps/pubsresources/job-listserve.htm)

**PublicHealthJobs.net** is a service of the Association of Schools of Public Health (ASPH) Employment Council.  
[www.publhealthjobs.net](http://www.publhealthjobs.net)

**Relief Web** offers a weekly e-mail list of the international humanitarian relief positions posted to their site during the previous week.  
[www.reliefweb.int/rw/res.nsf/doc212?OpenForm](http://www.reliefweb.int/rw/res.nsf/doc212?OpenForm)

**Social Service Jobs** can be found through the e-mail job lists for social service professionals nationally hosted by [www.socialservice.com](http://www.socialservice.com) or view the online database at the social work job bank.  
[www.socialworkjobbank.com](http://www.socialworkjobbank.com)

**The Spirit of 1848 listserv** connects an activist network of people concerned about social inequalities in health, in the US and other countries. Many job listings shared here.  
[www.health.groups.yahoo.com/group/spiritof1848](http://www.health.groups.yahoo.com/group/spiritof1848)

**Sustainable Business** is business that contributes to an equitable and ecologically sustainable economy. This website contains "Green Dream Jobs" listings, news stories, and business connections.  
[www.sustainablebusiness.com](http://www.sustainablebusiness.com)

**Union Jobs Clearinghouse** is a central site for posting open staffing and trades positions in organized labor that are currently accepting applications.  
[www.unionjobs.com](http://www.unionjobs.com)

**Yale's School of Forestry Career Services** Their job leads may only be for Yale students, but their site is filled with several other resources for students interested in environmental careers.  
[www.yale.edu/forescdo/](http://www.yale.edu/forescdo/)

## Public Interest Work Resources: Career Fairs & Events

### **NATIONAL NON-PROFIT CAREER FAIRS**

*Idealist* hosts nonprofit career fairs across the country. All fairs are free for job seekers.  
[www.idealists.org/fairs.html](http://www.idealists.org/fairs.html)

#### **Career Fairs**

February 1, 2007	Indiana University
February 6, 2007	Boston University
February 22, 2007	Trinity University
March 1, 2007	University of Minnesota
April 3, 2007	Villanova University
May 15, 2007	DePaul University

#### **Graduate School Fairs**

Fall 2007 to be announced

### **OTHER FAIRS & CONFERENCES**

#### **American Planning Association**

2007 National Planning Conference  
April 14 - 18, 2007; Philadelphia, PA:  
[www.planning.org/2007conference/](http://www.planning.org/2007conference/)  
Careers in Planning:  
[www.planning.org/careers/](http://www.planning.org/careers/)

#### **American Political Science Association**

Annual Meeting: Political Science & Beyond  
August 30 - September 2, 2007; Chicago, IL:  
[www.apsanet.org/section\\_222.cfm](http://www.apsanet.org/section_222.cfm)  
Careers in Public Administration:  
[www.apsanet.org/section\\_74.cfm](http://www.apsanet.org/section_74.cfm)

#### **American Public Health Association**

Annual Meeting: Evidence-based Policy & Practice  
November 4 - 8, 2006; Boston, MA:  
[www.apha.org/meetings/](http://www.apha.org/meetings/)  
Career Opportunities at:  
[www.apha.org/career/](http://www.apha.org/career/)

#### **American Society for Public Administration**

National Conference  
March 23 - 27, 2007; Washington, DC:  
[aspanet.org/scriptcontent/index\\_aspaconference.cfm](http://aspanet.org/scriptcontent/index_aspaconference.cfm)  
Careers in Public Administration:  
[aspanet.org/scriptcontent/Custom/CareerCenter/CareerCenterHome.cfm](http://aspanet.org/scriptcontent/Custom/CareerCenter/CareerCenterHome.cfm)

#### **Environmental Careers Organization**

At the time of this printing, the 2007 Conference had not been scheduled.  
Check online or contact their office for more information (617-426-4375).  
[www.eco.org](http://www.eco.org)

#### **Equal Justice Works**

At the time of this printing, the 2007 conference (on public interest law) and career fair had not been scheduled.  
[www.equaljusticeworks.org/careerfair/](http://www.equaljusticeworks.org/careerfair/)

#### **Idealist Campus Conference**

Formerly the C.O.O.L. National Student Conference for students and college staff interested in service, activism, politics, and socially responsible work  
March 23-25, 2007; DePaul U., Chicago, IL:  
[idealistoncampus.org/conferences/cool/2007/index.html](http://idealistoncampus.org/conferences/cool/2007/index.html)

#### **National Association of Schools of Public Affairs and Administration (NASPAA)**

Calling Students to Public Service Careers  
Annual Conference  
[www.naspaa.org/principals/conference/conference.asp](http://www.naspaa.org/principals/conference/conference.asp)  
Careers and Salaries in Public Service:  
[www.naspaa.org/students/careers/careers.asp](http://www.naspaa.org/students/careers/careers.asp)

#### **National Hispanic Sustainable Energy & Environmental Conference**

At the time of this printing, the 2007 conference and career fair had not been scheduled.  
[www.nheec.org](http://www.nheec.org)

#### **National Organizers Alliance**

NOA holds occasional conferences for community organizers  
Career Opportunities at:  
[www.noacentral.org/page.php?id=89](http://www.noacentral.org/page.php?id=89)

#### **Net Impact: New Leaders for Better Business**

Net Impact Conference  
November 2-4, 2007; Vanderbilt U., Nashville, TN:  
[www.netimpact.org/displaycommon.cfm?an=1&subarticle nbr=1093](http://www.netimpact.org/displaycommon.cfm?an=1&subarticle nbr=1093)

#### **Nonprofit Technology Enterprise Network**

2007 Nonprofit Technology Conference  
April 4-6, 2007; Washington, D.C.  
[www.nten.org/ntc](http://www.nten.org/ntc)

#### **Student Coalition for Action in Literacy Education's "Read. Write. Act National Conference"**

At the time of this printing, the Fall 2007 conference had not been scheduled.  
[readwriteact.org/rwa/conference.html](http://readwriteact.org/rwa/conference.html)

#### **Teachers of English to Speakers of Other Languages (TESOL)**

National Conference  
March 21 - 24, 2007; Seattle, WA  
[www.tesol.org/s\\_tesol/seccss.asp?CID=1244&DID=6071](http://www.tesol.org/s_tesol/seccss.asp?CID=1244&DID=6071)

**The Venture Consortium**, a group of selective, private liberal arts colleges and universities, is dedicated to the development of innovative programs to complement the liberal arts curriculum. Our work incorporates experiential learning, critical inquiry, and social responsibility.

Bates | Brown | Holy Cross | Franklin & Marshall | Sarah Lawrence | Swarthmore | Vassar | Wesleyan

Venture's website contains this guide and many other resources for individuals interested in taking time off from college, performing public interest work, or learning about issues in urban education:

Revised November 2006

[www.theventureconsortium.org](http://www.theventureconsortium.org)